

## **JOB DESCRIPTION**

**Job Title:** Management Accountant (Revenue & Budgets)

**Function:** Finance

**Direct Reports:** Assistant Accountant

**Job Purpose:** To be a key member of Finance responsible for the financial and process control of revenue and regulatory matters and management and production of budgets and forecasts.

### **Accountabilities & Responsibilities:**

Manage the coordination and production of the budgets and forecasts for all UK subsidiaries.

Develop a rolling forecast process and reporting.

Provide accurate and timely reporting of financial results to internal Management, Auditors, Ofgem and other key stakeholders, including but not limited to:

- Monthly management accounts for gas and electric networks
- Analysis of revenue performance against budget illustrating price and volume variances
- Impact analysis of regulatory price changes

Ensure accurate and efficient production of monthly invoicing to suppliers.

Assist in the development of the in house systems to automate invoicing. Once implemented, monitor the output to ensure compliance with regulations.

Manage the process of migrating of assets from one pricing regime to another.

Provide weekly statistical information on network sales and connections.

Provide Ofgem with accurate and timely statistical and financial returns and respond to adhoc requests.

Ensure improvement of back office and finance functions delivering process efficiencies and providing good quality support.

Provide financial advice and support on new projects and products.

Manage 1 direct report.

Provide accurate quality work within the department and company.

Maintain a helpful, informative and safe working environment.

Any other duties as deemed appropriate.

### **Qualifications:**

- Experienced qualified accountant

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- Advanced Excel Skills.

### **Skills & Knowledge**

- Demonstrate strong technical abilities
- Confident approach in dealing with all levels of staff
- Ability to summarise issues and explore solutions from large volumes of data is key